



**Architectural Control Committee Minutes  
January 12, 2023 – Zoom meeting**

**Members Present:** Allen Alchian, Dan Snelling, Ed Topps

**Members Absent:** Dan Garrison, Heather Cashman,

**Others Present:** John Highhouse (Executive Director), Tom Anderson (ACC liaison)

**Call to Order:** The meeting was called to order at 5:08 PM

**New Business:**

1. 18685 Archers Dr, Lot 10 Classic filing 5 – New Construction. At the previous meeting, the builder provided a revised site plan that showed the changes that the ACC detailed in the initial meeting, with the exception that the site plan still needs final contours shown. Today, having received the final contours and explanation that this is a garden level basement, the ACC approved the project to start.
2. 19642 Guildford Ct, Lot 72 Highlands filing 5 – New Construction. On 12/10/22, the ACC approved a waiver request for at 4:12 pitch on the roof due to modern design of the house. On 1/6/2023, the ACC approved the project to start. On 1/12/23, the owners requested to put the project on hold, with a new start date of September 2023, to get their financial stuff in place and to have plenty of time to get the house ready for the 2024 Parade of homes. The ACC approved the start extension until September 30, 2023. No further start extensions will be granted. The ACC also requires formal written notification within a week of when the project starts.
3. 1343 Castlecombe Ln, Lot 62 Highlands filing 6 – Ancillary building. Detached RV garage. On 12/10/22, the ACC conducted the initial site visit and, having also received the final contours and revised plans, approved the project to start.

**Old Business:**

1. 2259 White Cliff Way, Lot 40 Highlands filing 6 – Construction deadline. The original construction deadline of 3/26/22. The house not being complete by 9/30/22, the ACC on 10/1/22 imposed a withhold of \$100 per week until COA is delivered to the HOA office, all construction on house is completed, all construction materials and equipment permanently removed from the property, and final grade established. The matter was referred to the Board for further action.

**Adjournment** – The meeting was adjourned at 5:24 PM. The next ACC Zoom meeting is scheduled to be held on January 26, 2023 at 5:00 PM.