



**Architectural Control Committee Minutes
January 11, 2024 - Record of ACC activity conducted by email**

ACC Members: Allen Alchian, Dan Snelling, Dan Garrison, Rob Schlue, Heather Cashman

Others Present: John Highhouse (Executive Director)

New Business:

1. 19834 Upchurch Way, Lot 32 Highlands filing 6 – Major Addition Application. The ACC on 11/14/2023, approved to waive the initial site visit due to extensive experience of the contractor in Kings Deer. Project start date is 11/14/2023.
2. The Board of Directors on 11/14/2023 per the ACC recommendation, appointed Rob Schlue as an ACC member with full voting rights.
3. Heather Cashman resigned from the ACC effective 12/31/2023. The Committee thanks Cashman for her years of service and commitment to the Committee.
4. Kevin Pratt is new board liaison for the ACC, replacing Tom Anderson.
5. 812 Roehampton Ct, Lot 15 Highlands filing 2 – Miscellaneous Application. On 12/21/23, in-office approval was given to remove and replace windows and doors to match the existing size and color. New stucco in color SW-7570, “Egret White”. Dumpster is previously approved to be on property while exterior project is being worked.
6. 19130 Royal Troon – dumpster approval. On 1/2/24, in-office approval was given for a dumpster on site for approximately 3-weeks, until the end of January, for an interior project.
7. 18685 Archers Dr, Lot 10 Classic filing 5 – Construction deadline extension request - On 12/6/2023, a 9-month construction reminder notice was sent. The original completion date was 9/13/2023 and it is noted that there were substantial delays after the project started. On 1/11/2024, the ACC approved a deadline extension until 6/30/2024. If construction is not complete by 7/11/2024, then the ACC imposes a withhold of \$50 per week until a certificate of occupancy is provided to the HOA office.

Old Business: none

Adjournment – In January, the ACC goes back to twice monthly meeting on the second and fourth Thursday each month. The next ACC Zoom meeting is scheduled to be held on January 25, 2024 at 5:00 PM.